

November 15, 1980

Revised: *February 21, 1999*

LOCAL STRUCTURE OF APWU/POWER-DETROIT DISTRICT AREA LOCAL

The Structure Committee has agreed in order to accomplish the goals spelled out in the Statement of Purpose, it will be necessary to organize and educate the APWU Women of the Detroit District Area Local so that our male counterparts will know that "A WOMAN'S PLACE IS IN HER UNION".

ARTICLE I - NAME

The name of this organization shall be APWU/POWER-DETROIT DISTRICT AREA LOCAL (POST OFFICE WOMEN FOR EQUAL RIGHTS), hereinafter referred to as POWER.

ARTICLE II- PURPOSE

The purpose of this organization shall be:

- A) To establish a viable communication network for APWU Women throughout the country to exchange ideas, issues, problems, and solutions;
- B) To encourage the involvement and participation of all Women in the APWU; -
- C) To organize the unorganized workers in our work place;
- D) To promote affirmative action programs in the APWU to assist women in achieving leadership positions with the ultimate goal of equalizing participation in leadership positions.
- E) To join and become fully involved in the Coalition of Labor Women (CLUW);
- F) To enhance harmony within the realms of the National APWU Executive Board; and
- G) To work in cooperation with the other groups and individuals, where possible and appropriate, to promote Women's rights and advance the Labor Movement.

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ARTICLE III - MEMBERSHIP

The membership in this organization shall consist of all bargaining unit female members of the American Postal Workers Union, AFL-CIO.

ARTICLE IV - SEMNARS

POWER shall organize a one-day seminar at the local level with the following being applicable:

A. The governing body shall be the APWU/POWER-Detroit District Area Local, five Women Structure Committee, along with the assistance of the Coordinator and Assistant Coordinator. They shall set rules, and adopt procedures and legislation for POWER.

B. The one-day Seminar shall be held on a day, one month prior to the APWU National POWER Conference.

1. Participation at the yearly seminar shall be open to all APWU/POWER delegates. Such participation shall be on a one woman, one vote basis.

2. Anyone attending a Seminar or function in the name of POWER must be authorized to do so by the POWER Members of Coordinator or Assistant Coordinator.

3. The next local APWU/POWER Seminar will be held in 1981 and every year thereafter. The length of the seminar will be one day.

4. POWER Members will determine the number of delegates attending the National Conference.

5. Members will not be considered as delegates to attend P.O.W.E.R. Educational Seminar(s) and P.O.W.E.R. National Convention(s) unless they have attended five (5) Local monthly P.O.W.E.R. meetings and five (5) Local/Regular monthly membership meetings within twelve (12) months prior to the aforementioned events.

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ARTICLE V - ORGANIZATION

A. There shall be:

1. Coordinator
2. Assistant Coordinator
3. Treasurer
4. Recording Secretary
5. Organization Chairwoman (any member in good standing)

B. Duties

1. Coordinator - The Coordinator shall be the Chief Executive Officer of POWER and shall exercise supervision over the affairs of the organization, including being a standing member of all sub-committees. She shall sign all official documents. She shall bring to the attention of POWER Members all outstanding bills and deficits. She shall maintain a record of all business transactions and all financial reports.
2. Assistant Coordinator - She shall serve as Coordinator in the absence of the Coordinator. She shall be a standing committee person on the Educational Committee.
3. Treasurer - She shall record and submit all monies of the organization to the APWU/Detroit District Area Local Secretary Treasurer for deposit after proper receipt. She shall receive all bills. She shall give all written financial reports at all meetings. She shall in the absence of the Coordinator and Assistant Coordinator perform the duties of the Coordinator. She shall bring to the attention of POWER Members all outstanding bills and deficits. She shall maintain a record of all business transactions and all financial reports.
4. Recording Secretary - She shall keep a complete and permanent record of all official meetings. She shall keep attendance records with names, addresses and phone numbers of all APWU/POWER-Detroit District Area Local Members. She shall read all correspondence and bring to the attention of the POWER Members and Committees all correspondence that needs their attention and action. She shall maintain a record of all business transactions and financial reports.

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ARTICLE VI- ORGANIZER

She shall fill all new members in on our history. She shall strive to maintain and increase the participation in POWER.

ARTICLE VII- COMMITTEES

Committees shall be established as POWER Members deem necessary with the exception of two standing committees of: 1) EDUCATION and 2) POWER PRESS.

ARTICLE VIII- PARLIAMENTARY AUTHORITY

The Robert's Rules of Order, newly revised, shall be the governing parliamentary authority of POWER, unless otherwise specified.

ARTICLE IX - SELECTION OF OFFICERS

The current interim officers shall remain as is until January 1981. In January 1981 and each odd year thereafter, there will be a selection of officers by simple secret ballot. Eligibility to hold office shall be:

1. She must have attended 12 POWER meetings out of the last 18 months of scheduled meetings.
2. She must attend one educational class offered through POWER with a certificate of completion in the last 18 months.
3. She must be in good standing with the APWU-Detroit District Area Local.

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ARTICLES X - ORDERS OF THE DAY

1. Call Meeting to Order
2. Roll Call of Officers
3. Reading of minutes of previous meeting.
4. Report of Committees
5. Treasurers Report
6. Communications
7. Old Business
8. New Business
9. Adjournment

ARTICLE XI- MEETINGS

POWER meetings shall be held once per month, as scheduled. It shall be the last Sunday of the month from 2pm until 4pm for the following months: October, February, April and June. For the months of November, January, March, May and September, the meetings will be held from 4pm until 6pm on the last Saturdays of the month.

1. The meeting date of any specific meeting may be changed by a majority of members present.
2. Special meeting of this committee may be called by the Coordinator at her discretion or upon written request of ten (10) members in good standing with APWU-Detroit District Area Local, and have attended (6) POWER meetings within the last (12) months prior to submission of request. The request must state the reason(s) and objectives for calling the meeting, and this will be the only issued discussed.
3. A quorum for all meetings shall consist of six (6) members of POWER.
4. Only members will be permitted to participate in any meeting. Non-members and Visitors must be cleared with the Chair before being seated. The Chair will introduce all Non-Members and Visitors who will not have a voice or a vote.

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ARTICLE XII - AMENDMENTS

Amendments to the APWU/POWER DETROIT DISTRICT AREA LOCAL shall be by a two-thirds majority vote of those present and voting at the POWER meeting.

This is the final report of the Structure Committee. We thank you for the honor of serving on this Committee. I personally would like to thank my Committee: Betty Littsey, Judy Beard, and Ellie "B" Watkins.

Agnes Harris, Chairwoman

Revised edition April 23, 1994 by POWER Members at monthly meeting.

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